

Bord na Móna

Privacy Notice (“Notice”)

In connection with your application for participation in the Cloncreen Wind Farm Construction Fund (“Fund”) it will be necessary for Bord na Móna to process personal data (which may be held on paper, electronically, or otherwise) regarding your nominated point of contact within your organisation. It is important that all personal data is treated in an appropriate and lawful manner, in accordance with applicable data protection laws. The purpose of this Notice to make you aware of how such personal data will be processed in this context. You agree to make third parties whose personal data or information you disclose aware of the terms of this Notice.

Who collects your data?

When you apply for the Fund, personal data and information that you provide will be held by Bord na Móna who will be the Data Controller.

Bord na Móna is committed to ensuring that the personal data of an individual as outlined in the application form for the Fund is handled in accordance with the applicable data protection laws.

If you have any queries about how your data are processed please contact Bord na Móna.

What data will be collected?

When you apply for the Fund you will be asked to provide Bord na Móna with the name and address of name and details of the contact person for the organisation.

Bord na Móna will process personal data and information that you provide and, in some instances where relevant, information provided to them by third parties

Why and how do we process the information you provide?

It may be necessary to process personal data you provide in connection with your organisation’s application for the Fund. By submitting the application, you acknowledge that the personal data of the contact person for the organisation may be processed for those purposes, including but not limited to the following:

1. To contact you about your application for the Fund.
2. To administer the application and to assess the organisation’s eligibility for the Fund.
3. To follow up with you after the application is received, as required.
4. Maintenance of your application.
5. Management of Fund processes (including commencement, completion, progressions).
6. To contact you after the Fund completes in order to measure the impact of the Fund.
7. To comply with all legal obligations relating to the Fund.

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8. To prevent fraud or reporting potential crimes.
9. To comply with European Union monitoring and reporting requirements.
10. To carry out audits as necessary
11. For notification of events relevant to the organisation

Bord na Móna as Data Controller undertakes to maintain your personal data in secure conditions with appropriate technical and organisational measures to protect it from unauthorised access or use. The data on the application will be disclosed to relevant staff of Bord na Móna on a need-to-know basis. All staff are made aware of the procedures they must follow to ensure personal data is appropriately protected. The Awards Committee for the Fund will have access to the personal data as outlined in the Application form however no third parties will have access to personal data unless there is a legal obligation for Bord na Móna to provide the data.

To support efficient processing of the application, Bord na Móna may need to check the accuracy of personal information you provide with external data sources. For example, tax clearance verification.

Retention of Data

Bord na Móna will keep your personal data for the purposes of on-going administration, audit, and review but only for as long as is necessary to meet the purposes set out in this Notice.

Your Rights

Under the General Data Protection Regulation (GDPR) together with the Data Protection Acts 1988 and 2003 (DPA) you have a number of rights with regard to your personal data. You have the right to request from Bord na Móna access to, rectification to, and erasure of your personal data, the right to restrict processing, object to processing as well in certain circumstances the right to data portability.

If you have provided consent for the processing of your data you have the right (in certain circumstances) to withdraw that consent at any time which will not affect the lawfulness of the processing before your consent was withdrawn.

You have the right to lodge a complaint to the office of the Data Protection Commissioner if you believe that Bord na Móna has not complied with the requirements of the GDPR or DPA with regard to your personal data.

Identity and contact details of the Data Controller

Bord na Móna is the controller of the data under the Fund for the purposes of the data protection laws. If you have any queries about this Notice or how your data are processed please contact Bord na Móna.